

MEENAKSHI SUNDARARAJAN ENGINEERING COLLEGE
Kodambakkam, Chennai – 600 024

CIRCULAR

11/6/2020

The Internal Quality Assurance Cell (IQAC) meeting will be held on 20/6/2020 to discuss the following

Agenda:


1. Review on previous meeting and Action taken
2. Curricular Aspects
3. Teaching Learning and Evaluation
4. Staff and Research development
5. Student services
6. Community services
7. Management Information System(MIS)
8. Alumni
9. Any other matters

Time: 2.00 PM

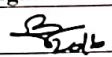
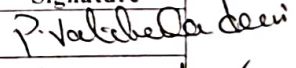
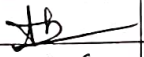
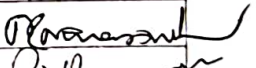

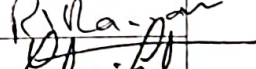

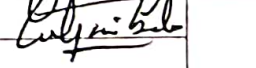

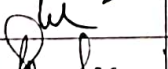

Venue: Online Meeting


Coordinator


Convener


Secretary

Circulated to:

S.NO	Name	Signature	S.NO	Name	Signature
1	Dr-Monice		8	Mrs. Vatchala Devi	
2	Dr. A. Kanhothi		9	TR. NARASIMHAN	
3	Siji		10	VIJAYA RAMESH	
4	SOUNDARABANDU		11	C.V. GOWLI SANKAR	
5	K. Balasubramanian		12		
6	Dr. Lakshmanan				
7	Mrs. Rama Devi				



PRINCIPAL
MEENAKSHI SUNDARARAJAN ENGINEERING COLLEGE
363, ARCOT ROAD, KODAMBAKKAM,
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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

20/6/2020


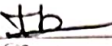

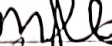
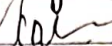


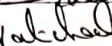
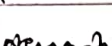

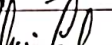
Coordinator welcome the members to the meeting and following were discussed:

1. Review on previous meeting and Action taken
 - a. Action taken
 - i. Allotted NAAC criteria wise in charges and initiated the quality measures
 - ii. Best practices implementation is monitored
 - iii. SBI projects –innovative project implemented by students
 - iv. Students encouraged to participate in competitions and events
 - v. Identified and included in formats the necessary changes in parameters , to improve in thrust areas
 - b. The minutes of previous meeting was reviewed and approved.
2. Curricular Aspects
 - a. Suggested to include active learning assignments, projects, workshops, Industrial visits, etc in course delivery
 - b. Departments may be requested to identify the topics for add-on courses
 - c. Environment / ethics related courses can be encouraged to open Elective and Electives
3. Teaching Learning and Evaluation
 - a. Teaching of course should follow outcome based education
 - b. Internal examination schedule, guidelines, question paper setting and answer paper evaluation are reviewed for forthcoming academic year
4. Staff and Research Development
 - a. Staff members to be encouraged to attend online (Swayam, NPTEL, IIT Bombay , etc) and offline FDP's.
 - b. Staff may be advised to use ICT tools
 - c. Motivate Staff for research publications in reputed journal and file patents.
 - d. Encourage Staff to involve in industry projects and consultancy works.
5. Student services
 - a. Advise students to score more marks in Internal assessments
 - b. Motivate students to develop innovative projects for SBI through IIC of the Institution.
 - c. Encourage to participate in competitions like technical symposium, project challenge competitions.
 - d. Encourage to participate in extracurricular activities
6. Community services
 - a. Students to be motivated to participate in NSS, Lions club and other community service activities
7. Management Information System(MIS)



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Members Presents :

S.NO	Name	Signature	S.NO	Name	Signature
1.	Dr. Monica				
2.	Dr. A. Kanimozhi				
3.	Sri				
4.	SOUNDARA BALS				
5.	K. Balasubramanian				
6.	Dr. K. Ramajeyan				
7.	Mrs. Romadevi				
8.	Mrs. Vatchale Devi				
9.	T. R. Narasimhan				
10.	VISHVA BHASKARAN				
11.	C.V. GURU SANKAR				


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